



August 9th, 2019

First Day of school is Tuesday, August 13th, 2019

1. Class Lists are posted on the doors of the school. (Kindergarten & 1st Grade on Kindergarten Doors; 2nd-5th grades on doors by the playground)
2. PTA Shaved Ice Social and Open House – Monday, August 12th 3:30pm-5pm.
3. **EZ Pay Convenience Fee** - Effective for the 2019-2020 school year, parents will be assessed a 3.99% convenience fee when loading funds on their student's account using EZ Pay (the online system for fee payments). A convenience fee will be assessed for items such as loading lunch balances to a student's account, student instructional fees, participation fees, and all other fees on EZ Pay. The convenience fee is assessed by many other districts in Southwest Ohio and our District will no longer absorb this fee due to budget constraints. EZ Pay can be accessed on our parent portal at www.ohlsd.org
4. The online Emergency Medical Authorization (EMA) form is now available to access and update for the 2019-2020 school year. Click [here](#) to access the EMA system on the OHLSD parent portal.
5. Summer Office Hours - **August 1st – 12th** Office Hours: Monday - Friday 9 a.m. - 12 p.m. and 1-3 p.m.
The office hours while school is in session are 7:45 a.m. until 4:15 p.m.
6. This weekly newsletter will be sent out via the OneCall Now system starting in September. Your student's homeroom teacher will be collecting email addresses from parents at the start of school so that weekly communications can be sent, including this Colonel's Corner Newsletter. Please let your teacher know ASAP which emails you would like us to use for this weekly communication. If you change your email during the course of the school year please give the updated email information to your child's teacher so we can update our database. Also, check you spam folder if you do not receive an email each week. Sometimes your email server will reject the incoming email so please check it if you are not receiving the email weekly.
7. Every volunteer (for classroom parties, library or lunchroom helpers, etc) must complete a Background Verification Form EVERY year to have on file in the office. You can access the form [here](#)
8. Just a reminder: In order for ANY medication to be given at school a medication form must be brought in every year. This includes any prescription medications, EpiPens, inhalers, seizure medications, and as needed medications. Downloadable medication forms can be found at www.ohlsd.us under the Health Room department. .

Reminder: A student may only be released during the school day to someone listed as Legal Guardian or an Emergency Contact on his/her online EMA. A photo ID is required to pick up a student and also to enter the school building for volunteering, meetings etc.

Links:

The 2019-2020 OHLSD School Calendar is available at www.ohlsd.org.

[Click here for a link to the OHLSD Parent Portal](#)

[Click Here for Volunteer Packet with Background Verification Form](#)